

(2) (28)

GOVERNMENT OF ASSAM  
ELEMENTARY EDUCATION DEPARTMENT  
DISPUR, GUWAHATI-6

**ORDERS BY THE GOVERNOR OF ASSAM**  
**NOTIFICATION**

Dated Dispur, the 20<sup>th</sup> Feb' 2014

No. ELE/WP(C) 5028/2012/554/21 : In continuation of this office Notification No. ELE/WP(C) 5028/554/17 dated 30.01.2013, the composition of State Level Redressal Committee and terms of reference of the State and Level Redressal Committee has been modified as mentioned below.

**State Level Redressal Committee:**

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|---|--------------------|
| 1. Mission Director, SSA, Assam                                       | : Chairman         |
| 2. Joint Secretary to the Govt. Of Assam, Elementary Education Deptt. | : Member           |
| 3. Director, Elementary Education, Assam                              | : Member           |
| 4. Director, SCERT, Assam   | : Member           |
| 5. Sr. Financial Advisor, Elementary Education, Assam                 | : Member           |
| 6. Officer on Special Duty, SSA, Assam                                | : Member- Convenor |
| 7. System Analyst, SSA, Assam   | : Member           |

**District Level Redressal Committee:**

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|---|--------------------|
| 1. Deputy Commissioner (of Concerned District) or<br>Principal Secretary in case of Autonomous Council (in 6 <sup>th</sup> Schedule Area) | : Chairman         |
| 2. District Elementary Education Officer  | : Member- Convenor |
| 3. District Mission Co-ordinator  | : Member           |
| 4. Principal DIET/ BTC/ Normal School   | : Member           |
| 5. Finance & Accounts Officer (D.C. Office)   | : Member           |

**Terms of Reference of the State Level Redressal Committee:**

1. To scrutinize the decision of District Level Redressal Committee and dispose within six weeks from the date of receipt of report from District Level Redressal Committee by ensuring whether the norms and standards comply with those Right of Children to Free and Compulsory Education Act, 2009.
2. The State Level Redressal Committee will have the authority to examine the decision of District Level Redressal Committee and review the decisions of District Level Redressal Committee with due hearing of the petitioner and take necessary corrective steps, in case any anomaly comes to the notice of State Level Redressal Committee.
3. The State Level Redressal Committee should be satisfied before recommending to assign of DISE code proposed by District Level Redressal Committee through any means as deem fit and proper (including deputing official for sudden field verification) and shall have the right to reject/ accept the decision of District Level Redressal Committee against the concerning petition.
4. To dispose of the appeal received from the Head of Institutions in case such institution has been aggrieved by the decision of the District Level Redressal Committee.
5. The State Level Redressal Committee will issue necessary speaking order against each petition separately mentioning the grounds of acceptance / rejection regarding issue of DISE code to the concerned petitioner's school.

Terms of reference of the District Level Redressal Committee:

1. To dispose of the petitions/ appeals received from the Head of the Institution forwarded by SSA, Assam or Director, Elementary Education, Assam after thorough field level verification by Circle officer/ Executive magistrate or officials of higher rank as per norms for schools as laid down in the RTE Act, 2009 norms for schools indicating the management category for any school established after 2006, except Government and Provincialized school will be treated as Private.
2. To forward the findings and reports to the State Level Redressal Committee for the ratification of the State Level Redressal Committee.
3. To provide sufficient opportunity to the applicant of being heard.
4. The District Level Redressal Committee will issue necessary speaking order against each petition separately mentioning the grounds of acceptance / rejection regarding issue of DISE code to the concerned petitioner's school. The process should be completed within 4 weeks.

The committees above will not recommend for assigning DISE code for a year that has already elapsed. Only those institutions which are strictly in compliant with norms and standards as per RTE Act, 2009 strictly as per physical verification report submitted by the District Level Redressal Committee and confirming that a school is existing at present may be recommend for assigning DISE code for the current year only. The final allotment of DISE code will be subject to ratification of the State Level Redressal Committee and full compliance of RTE Act, 2009 norms.

Sd./- Subhash Ch. Das, IAS  
 Additional Chief Secretary to the Govt. Of Assam  
 Education Department, Dispur, Guwahati-6  
 Dated Dispur, the 20<sup>th</sup> Feb' 2014

No. ELE/WP( C) 5028/2012/554/21-A  
 Copy to:

1. The Staff Officer to Chief Secretary, Assam for kind appraisal of the Chief Secretary, Assam.
2. The Secretary to the Govt. Of Assam, Elementary Education Deptt., Dispur, Guwahati-6 for information and necessary action.
3. OSD to the Minister, Education, Assam for kind appraisal of Hon'ble Minister, Education.
4. The Mission Director, SSA, Assam, Kahilipara, Guwahati- 19 for information and necessary action.
5. The Director, Elementary Education, Assam, Kahilipara, Guwahati- 19 for information.
6. The Director, SCERT, Assam, Kahilipara, Guwahati-19 for information.
7. The Deputy Commissioner, All Districts (Except 6<sup>th</sup> Districts) for information and necessary action.
8. The Principal Secretary, BTC/ KAAC/ DHAC for information and necessary action.
9. The DEEOs (All Districts) for information and necessary action.
10. All Members concerned for information and necessary action.



( P. Lahon, ACS)  
 Deputy Secretary to the Govt. of Assam  
 Elementary Education Department