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GOVERNMENT OF ASSAM  
ELEMENTARY EDUCATION DEPARTMENT  
DISPUR, GUWAHATI-6

No. PMA. 492/2013/5

Dated 24th December, 2013

OFFICE MEMORANDUM

Consequent upon the enforcement of Right to Education Act, 2009 and the State Rules, 2011 the enrolment of all children in school, pupil teacher ratio, infrastructure and quality education to all, are to be ensured. As per DISE data 2012-13, there are many schools in Assam where enrolment is below 5 and against these 5 students more number of teachers are working. This results in imbalanced PTRs and shows the wastage of our human resources as these excess teachers could have been utilized in a school where there are more students (adverse PTR). Considering the above situation of low enrolment of children in these schools and lack of increase in enrolment in such schools over the years, it is essential that the matter is examined critically and a logical conclusion is reached regarding the fate of the schools. All the district/ sub divisional/ block /cluster level officials are hereby given the following instructions in the greater interest of the public:

1. For the Calendar year 2014, new Academic session will start from 01-01-2014.
2. From 01-01-2014 to 10-01-2014 all the teachers of LP/UP schools will go to all the houses in the neighborhood and convince the parents to send their wards to their respective Government and Provincialised schools. The teachers of the Elementary Schools will give information to the parents regarding the provisions of RTE Act and try to convince the public that well qualified teachers, infrastructure including classrooms, toilets, drinking water and other facilities viz. free admission, no tuition fees, free textbooks, free workbook, free Uniform, Mid-day meal, Scholarships scheme, school grants etc. are provided by the Government. At the same time teachers will also try to convince the parents that textbooks are developed and printed as per the norms of National Curriculum Framework, 2005 and teachers of Government/ Provincialised schools are more trained on the new quality initiative. Hence, quality education is being imparted in the Government/ Provincialised schools and the children will get quality elementary education in the coming days. The enrolment of the children of the neighboring village in the Government/ Provincialised elementary school must be ensured by the respective teachers of the schools. This should be treated as topmost urgent quality related works for the teachers.
3. Further, during these first ten days of the new academic session, the teachers will organise a Parent – Teachers Meeting in all Schools as part of the **Utsav Vidyarambha** where they will motivate the parents and guardians to ensure their children attend school regularly throughout the year and take interest in their studies.
4. On 31-01-2014, DEEOs will take an assessment about the status of enrolment in all the Government/ Provincialised schools within their jurisdiction. A community meeting will be organized by the DIs/ BEEOs and CRCCs alongwith concerning education and SSA officials in the schools where the enrolment is below 05, despite best effort, and through interaction with the community the reasons for poor enrolment in the Government/ Provincialised schools will be assessed. Apart from general assessment such as lack of teachers, infrastructure, child entitlement or others, the BEEO and CRCC will take opinion of the community regarding the present medium of instruction in the schools. They will also enquire whether any change in medium will bring more students to the schools.

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The entire exercise of community contact programme will be completed within February, 2014 and detail report will be submitted to the concerned DEEO within 10<sup>th</sup> March, 2014 for necessary action. The concerned DEEO will forward the detail report to the Commissioner and Secretary (Elementary Education), Government of Assam through the Director Elementary Education within 31<sup>st</sup> March, 2014

5. After getting such detail report of the community meeting from DEEO in respect of the low enrolment schools, the following decisions will be taken:-

- i. Close down the schools where there is no possibility to increase student enrolment inspite of change of medium, improvement of infrastructure and reinforcement of good teachers.
  - ii. Whenever it seems that the change of medium will become attractive, Department will allow such change.
  - iii. Wherever question of infrastructure, or quality of present teaching staff, the Government will take appropriate corrective measures to strengthen the teaching capacity of teachers.
6. In this regards, Government will come to a appropriate decision by **31-08-2014** and start the schools with new medium or close down existing school with low enrolment of below 05 student w.e.f. 01.01.2015 and will decide to deploy the existing teaching staff in the nearby schools where there is more demand of teachers as per PTR norms.
7. All DEEOs must ensure that the Office Memorandum must reach the DI of schools, BEEO etc. within 30.12.2013 without fail and if necessary send one office Assistant to all blocks for serving this Office Memorandum.


Sd/-( S. C. Das, IAS )  
Additional Chief Secretary to the Govt. of Assam,  
Elementary Education Department.  
Dispur, Guwahati-6

No. PMA. 492/2013/5-A,

Dated 24th December, 2013

Copy to:-

1. The Commissioner & Secretary to the Government of Assam, Education (Elementary) Department Dispur, Guwahati for information and necessary action.
2. The Mission Director, SSA, Assam for information and necessary action.
3. The Deputy Commissioner (All Districts) for information and necessary action:
4. The Principal Secretary to the Autonomous Council (KAAC, DHAC, BTC) for information and necessary action.
5. The Staff Officer to the Chief Secretary, Assam, Dispur, for kind appraisal of Chief Secretary.
6. The Officer on Special Duty to Minister Education, Assam for kind appraisal of the Hon'ble Minister.
7. The Director, Elementary Education, Assam for information and necessary action.
8. The Director, Secondary Education, Assam, for information and necessary action.
9. The Director, SCERT, Assam for information and necessary action.
10. The District Elementary Education Officer (All districts) for information and necessary action.
11. The Inspector of Schools (all Districts) for information and necessary action
12. The District Mission Coordinator of SSA (all Districts) for information and necessary action.
13. The DI of Schools (All districts) for information and necessary action.
14. The BEEO of all educational Block (all districts) for information and necessary action.

  
Deputy Secretary to the Govt. of Assam  
Elementary Education Department  
Dispur, Guwahati-6  
