

## ENGAGEMENT UNDER SAMAGRA SHIKSHA AXOM

No. SSA-15015/75/2024-Esstt-SSA/I/809379/2024

The Samagra Shiksha, Axom invites online applications from Indian Citizens (as defined in Articles 5 to 8 of the Constitution of India) for the under mentioned positions under Samagra Shiksha, Axom on contractual basis. The online applications will be received from **30.11.2024 to 16.12.2024**. The posts are temporary in nature and the selected candidates will be initially engaged for a period of 11 (eleven) months only. The contractual engagement will neither be regularized under Samagra Shiksha, Axom nor will be absorbed under any job/programme of Government of Assam in future and no person (s) so engaged shall have any right (s) to claim for permanent abortion in any post (s) in the government or in the Samagra Shiksha, Assam.

**Age for categories of post :** The candidate should not be less than 18 years of age and not more than 62 years of age as on 01-01-2024.

The age limit of the candidates will be calculated on the basis of the Matriculation/HSLC Admit Card or Pass Certificate issued by a recognized Board/ Council and no other document shall be accepted in lieu of the mentioned documents.

Sl No	Name of the Post	Essential Qualification and Experience	Pay in Pay Band in Rs.	Grade Pay in Rs.	No. of Post	Work Place
1	Procurement Expert (Consultant)	<b>Eligibility:</b> <ul style="list-style-type: none"><li>• Engineering, Commerce graduate or Masters degree/ Post Graduate Diploma (minimum two years duration) in any discipline from any Govt. recognized university /institution</li><li>• Minimum 5 years of post- qualification experience in project procurement and contract management in government.</li><li>• Proven experience in preparing procurement plans, Bid documents , preparing evaluation reports and contracts managing procurement processes</li><li>• Thorough Knowledge of procurement through GEM and Assam Tenders</li><li>• Ability to upload bids on GEM and Assam Tenders</li><li>• Thorough knowledge on GFR, Assam Public Procurement Act 2017 and Assam Public Procurement Rule 2020, CVC Guideline, eGEM</li></ul>	30,000/- to 1,10,000/-	13300/	01	State Mission Office

### **N.B-**

1. The link of the recruitment portal will be available in the Samagra Shiksha website <https://ssa.assam.gov.in>
2. Read the User Guidelines carefully which is available on the recruitment portal on how to submit the online application form.
3. Claims for any correction will not be entertained after submitting the online registration and online application.
4. Before filling the on-line application, applicant has to go through the User Guidelines for online registration and online application.
5. Candidate must upload the supporting document of educational qualification, experience and others through portal.
6. Only eligible candidates will have to appear in test/interview, the exact date of which will be communicated separately.
7. A candidate must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient discharge of his/ her duties as an Officer of the service.
8. The exact date & time of the Test/ Interview will be communicated to the shortlisted candidates separately.
9. Marking pattern will be on General Awareness, Personality & Aptitude, Subject matter in relevant field, Relevant Experience, etc. for the post. The applicant has to obtain minimum 50% of the total marks on the above in the interview and only then the candidates will be short-listed.
10. The office will not be responsible for any non submission of online application due to any error or other problem.
11. The decision of the Selection Committee in all aspects and all respects pertaining to the application and its acceptance or rejection as the case may be, conduct of test and at all consequent stages concluding in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned. The Mission also reserves its right to alter and modify time and conditions laid down in the notification for conducting the various stages up to selection or withdraw the Notification at any time, duly intimating details thereof to all concerned, as warranted by any unforeseen circumstances arising during the course of this process, or as deemed necessary by the Mission at any stage.



Sd/-Mission Director,  
Samagra Shiksha Axom  
Kahilipara, Guwahati-19