

MULTI-TASKING STAFF

Multi-tasking Staff are non-gazetted, non-ministerial Central government employees who are posted in various ministries, departments and offices. The national-level SSC MTS exam is conducted to recruit candidates for the following posts – havaldar, safaiwala, daftary, junior Gestetner operator, peon, jamadar, chowkidar, mali

PERSONAL COMPETENCIES

- You like to file or type
- You would like to work in an office
- You are good at keeping records of your work

SCHOLARSHIPS

- **National Scholarship Portal** – Visit www.scholarships.gov.in. Under this portal there are Central Government schemes offered by different departments, UGC/AICTE Schemes and State Schemes*
- Visit www.buddy4study.com for details on available scholarships. This is a gateway to scholarships starting from Class XI.
- Scholarships are also available in the institutes themselves based on merit.

*(Availability of these scholarships can vary from time to time)

LOANS

- VidyaLakshmi, www.vidyalakshmi.co.in, is a portal for students seeking education loan. This portal has been developed under the guidance of the Department of Financial Services, (Ministry of Finance), Department of Higher Education (Ministry of Human Resource Development) and Indian Banks Association (IBA). Students can view, apply and track the education loan applications on the website.
- Some states have student credit cards with low interest rates, for instance, West Bengal, Odisha, Bihar, etc.
- All banks give education loans.



ENTRY PATHWAY

1. Complete 10+2 in any stream
2. Qualify the SSC-MTS exam

Please check the duration of the course during enrolment



EXPECTED INCOME

The figures are indicative & subject to change

The approx. salary of a Multi-Tasking Staff ranges between **INR 5,200 – 20,200*** per month

Source: <https://cag.gov.in/uploads/media/Pay-Scales-7th-CPC-20200911150323.pdf>



WHERE WILL YOU WORK

Places of Work: Government offices across departments

Work Environment: It is a desk job but local travel is a part of the job profile. You will be running errands for senior officers and hence must be prompt. You will not handle a team. You are likely to work 5 to 6 days a week and 8 to 9 hours every day.

Opportunities for differently abled exist in this field

EXPECTED GROWTH PATH

Multitasking Staff Officers → Lower Division Clerk → Assistant Upper Division Clerk → Division Clerk → Section Officer

WHERE WILL YOU STUDY?

Any school in India approved by a recognized board

EXAMPLE FROM THE FIELD

Gurbinder Singh works as a Multi-Tasking Staff at the Sector 17 Post Office in Chandigarh. He did his schooling from Shivalik Public School, Mohali.*

Source: <http://bit.ly/40asJFF>

**The above information is for training purposes only and will not be used for any commercial gains*

Search keywords...



multitasking staff, SSC-MTS exam