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GOVT. OF ASSAM
OFFICE OF THE DIRECTOR
STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING (SCERT), ASSAM
KAHILIPARA, GUWAHATI-781019

No. SCERT/PA/Misc/Pt.III/197/2015/104

Dated Guwahati, the 22nd December, 2020

NOTIFICATION

In partial modification of this office earlier Notification No. SCERT/PA/Misc/Pt.III/197/2015/73 dated 20th February, 2020 and as per approval of the Govt. Notification No. AEE.958/2019/4 dated 18th July, 2019, the entire academic faculties of SCERT, Assam has been divided into 15 departments to meet the contemporary demand for the increased professional competence and efficiency of the SCERT as a whole. The officers have been allotted duties and responsibilities against the departments as follows :

Sl No.	Name of the Department	HOD	Name of Faculty	Related Topics
1.	Department of Curriculum, Textbooks & Material Development	Dr. Ajanta Brahma, Joint Director, SCERT, Assam	Dr. Sumona Roy, Joint Director, SCERT, Assam Meena Baruah, Reader, SCERT, Assam, Jorhat Campus Borkha Saikia, Deputy Director, SCERT, Assam Karabi Das, Deputy Director, SCERT, Assam Bandana Duari, Deputy Director, SCERT, Assam Piyanu Boruah, Asstt. Director, SCERT, Assam	Development/review of Curriculum, Syllabus & Textbook preparation, Material development, NCERT (CMD) including Special Training Material, Coordination with the DIET (CMD), SEBA, AHSEC, Development of Academic Calendar, Comprehensive list of Textbooks etc.
2.	Department of Science and Mathematics	Sri Lakshmi Kanta Das, Deputy Director, SCERT, Assam	Narendra Nath, Joint Director, SCERT, Assam Karabi Das, Deputy Director, SCERT, Assam Mukesh Sharma, Deputy Director, SCERT, Assam Rupak Kr. Bhattacharya, Asstt. Director, SCERT, Assam	Activities related to Science & Mathematics. Evaluation & Measurement and Preparation of Guideline on CCE & Organization of Science Exhibition etc.
3.	Department of Social Science & Population Education	Smti Borkha Saikia, Deputy Director, SCERT, Assam	Dr. Ajanta Brahma, Joint Director, SCERT, Assam Atul Bhattachariya, Joint Director, SCERT, Assam, Jorhat Campus (Population Education) Dr. Siddhartha Sarmah, Deputy Director, SCERT, Assam, Jorhat Campus (Population Education) Manju Phukan, Deputy Director, SCERT, Assam, Jorhat Campus Geeta Dutta Borthakur, Deputy Director, SCERT, Assam Bandana Duari, Deputy Director, SCERT, Assam	Material Development & Training on Social Science subjects, Population Education, Environment Education, CEE, RIE, CSS, ECO Club, ESD, Statistical Record, NSSO, NGO, WCD, NCPCR, SCPCR, NIPCCD, UNICEF, AMSS, Thematic Group, DRR etc.
4.	Department of Languages	Smti Suwala Dutta Saikia, Deputy Director, SCERT, Assam	Piyanu Boruah, Asstt. Director, SCERT, Assam	Material Development and Training related to L ₁ , L ₂ , L ₃ & L ₄ . Coordination with Literary Bodies, ELTI, EFLU, British Council & Language Education Policy for Elementary level
5.	Department of Art Education	Shri Lakshmi Kanta Das, Deputy Director, SCERT, Assam	Atul Bhattachariya, Joint Director, SCERT, Assam, Jorhat Campus Geeta Dutta Borthakur, Deputy Director, SCERT, Assam	Activities related to Yoga Olympiad, Fit India, Ayushman Bharat etc. and Development of related training materials
6.	Department of Health & Physical Education			
7.	Department of Work Experience and Vocational Education	Bandana Duari, Deputy Director, SCERT, Assam	Bandana Duari, Deputy Director, SCERT, Assam Manju Phukan, Deputy Director, SCERT, Assam, Jorhat Campus Sankar Kalita, Artist, SCERT, Assam	
8.	Department of Inclusive and Special Education	Dr. Sumona Roy, Joint Director, SCERT, Assam	Borkha Saikia, Deputy Director, SCERT, Assam	SFG (Inclusive Education), ECCE, ICDS, NGO, NRHM, NACO,
9.	Department of Pre-Primary		Suwala Dutta Saikia, Deputy Director, SCERT, Assam Geeta Dutta Borthakur, Deputy Director, SCERT, Assam	WCD, Child Rights and all matters related to Pre-Primary Education
10.	Department of Educational Research, Survey and Assessment	Dr. Jayanta Kr. Sarmah, Joint Director, SCERT, Assam, Jorhat Campus	Dr. Sumona Roy, Joint Director, SCERT, Assam Lakshmi Kanta Das, Deputy Director, SCERT, Assam Mukesh Sharma, Deputy Director, SCERT, Assam	Plan for need based Research & Survey, Analysis, Evaluation of TEIs, School Education, NERIE, Publication (Journal), NAS, SLAS, AISHE Accreditation of TEIs

			<p>Manju Phukan, Deputy Director, SCERT, Assam, Jorhat Campus</p> <p>Ruksana Saikia, Asstt. Director, SCERT, Assam</p> <p>Piyanu Boruah, Asstt. Director, SCERT, Assam</p>	
11.	Department of Teacher Education & Extension Services	Dr. Lakhi Narayan Sonowal , Joint Director, SCERT, Assam	<p>Narendra Nath, Joint Director, SCERT, Assam (In-Service Teacher Training Programme)</p> <p>Suwala Dutta Saikia, Deputy Director, SCERT, Assam</p> <p>Smita Saikia, Reader, SCERT, Assam (Distance Education) (ODL, NIOS)</p> <p>Mukesh Sharma, Deputy Director, SCERT, Assam</p> <p>Ruksana Saikia, Asstt. Director, SCERT, Assam</p> <p>Piyanu Boruah, Asstt. Director, SCERT, Assam</p>	TT (All), PSTE, ODL, Extension Services, NIOS, KKHSOU, IGNOU, Development of Resource Material (TT), TESS-India, Special Training (TT), In-service
12.	Department of Educational Planning & Management and Leadership Academy	Mukesh Sharma , Deputy Director, SCERT, Assam	<p>Prasanta Katoky, Deputy Director, SCERT, Jorhat Campus</p> <p>Bandana Duari, Deputy Director, SCERT, Assam</p> <p>Ruksana Saikia, Asstt. Director, SCERT, Assam</p> <p>Abani Deka, Sr. Research Officer, SCERT, Assam</p> <p>Rupak Kr. Bhattacharya, Asstt. Director, SCERT, Assam</p> <p>Harmohan Deka, Asstt. Research Officer, SCERT, Assam</p>	Both infrastructure & academic planning for development of TEIs and to link with MHRD, NCERT, ICSSR, NCTE, NUEPA, NEC, Quality Planning, Micro Planning, RFD, SDG, Leadership etc.
13.	Department of ICT	Sri Sanjib Kakati , Joint Director, SCERT, Jorhat Campus, Assam	<p>Dr. Jayanta Kr. Sarmah, Joint Director, SCERT, Assam, Jorhat Campus</p> <p>Mukesh Sharma, Deputy Director, SCERT, Assam</p> <p>Ruksana Saikia, Asstt. Director, SCERT, Assam</p> <p>Piyanu Boruah, Asstt. Director, SCERT, Assam</p>	CIET, EDUSAT, Website, AMTRON, NIC, IT Department of Govt. of Assam, RGCEP, Intel, Ed.CIL, etc. and all the activities related to ICT, DIKSHA, ETB, ICT in Education, e-Prastuti
14.	Department of Programme Monitoring, Examination & Evaluation	Shri Narendra Nath , Joint Director, SCERT, Assam	<p>Dr. Lakhi Narayan Sonowal, Joint Director, SCERT, Assam</p> <p>Dr. Jayanta Kr. Sarmah, Joint Director, SCERT, Assam</p> <p>Dr. Sumona Roy, Joint Director, SCERT, Assam</p> <p>Lakshmi Kanta Das, Deputy Director, SCERT, Assam</p> <p>Bandana Duari, Deputy Director, SCERT, Assam</p>	Monitoring quality education and need evaluation
15.	Department of Library, Documentation and Publication	Sri Hemanta Narayan Das , Documentation Officer, SCERT, Assam	<p>Geeta Dutta Borthakur, Deputy Director, SCERT, Assam (Adviser)</p> <p>Geetima Katakey, Asstt. Librarian, SCERT, Assam</p> <p>Chandrama Dutta, Librarian, SCERT, Assam</p>	Documentation, Publication of Journal, Magazine, News Letter, Annual Report, Wall Magazine etc.

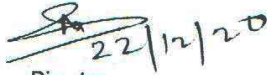
Sd/- Dr. Nirada Devi
Director,
SCERT, Assam, Guwahati-19

Memo No. SCERT/PA/Misc/Pt.III/197/2015/104-A

Dated Guwahati, the 22nd December, 2020

Copy to :-

- 1) The Commissioner and Secretary to the Govt. of Assam, Elementary Education Department, Dispur, Guwahati-781006 for favour of kind information.
- 2) Person concerned.
- 3) Guard file.


22/12/20
Director,
SCERT, Assam, Guwahati-19